

**COURSE STRUCTURE OF M.PHIL (PUBLIC ADMINISTRATION)**  
**FROM SESSION 2011**

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**Semester- I**

Course No.	Title of the course	Credit Hours
MPA-611	Politico-Administrative Analysis	4 CHS
MPA-612	Politico-Administrative Process in India	4 CHS
MPA-613	Research Methodology	4 CHS
MPA-614	Essay	4 CHS
MPA-615	Review of books/Research papers	4 CHS

(Review report = 2CHS+ Seminar =2CHS)

**Semester- II**

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MPA-621	Seminar	2CHS
MPA-622	Dissertation	18CHS

(Interim= 8CHS + Final = 10CHs)

## **M.PHIL COURSES OF STUDY**

**(Under Semester System)**

### **PUBLIC ADMINISTRATION**

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#### **Course No. 611: POLITICO ADMINISTRATIVE ANALYSIS**

##### **Unit-1**

- (a) Nature and Scope of Political Analysis: - Approaches – Normative, Legal Institutional, and Behavioural; Traditional Political Analysis versus Modern Political Analysis, Contemporary Trends.
- (b) Administrative Analysis: - Nature and Scope of Public Administration, New Public Administration.

##### **Unit- 2**

- (a) Theory of Political System for Political Analysis:- System Persistence Model of Easton, System Maintenance Model of Almond.
- (b) Major Theories for Administrative Analysis:- Mechanistic theory, Human Relation Theory, Bureaucratic Theory, Systems Theory.

##### **Unit-3**

- (a) 'Political Culture' as a conceptual tool for Micro and Macro Political Analysis:- Almond's typology of Political Culture and Patterns Culture Structure Relationship.
- (b) 'Administrative Culture' as a conceptual tool for Administrative Analysis:- David H. Rosenbloom's typology of Administrative Culture.

#### **Unit-4**

- (a) Theory of Political Development for analysis and evaluation of Politics: 'The Development Syndrome' as designed by Comparative Politics Committee of the Social Science Research Council of USA; Crises of Political Development, the pattern of Political Culture as a vital determinant of Political Development.
- (b) Theory of Administrative Development for Analysis and Evaluation of the Public Administrative System- Model of F.W. Riggs.

#### **Recommended Books;**

1. Modern Political Analysis: Robert A. Dahl.
2. Contemporary Political Analysis: (ed.) James C. Charlsworth.
3. A system Analysis of Political Life: David Easton.
4. Framework for Political Analysis: David Easton.
5. The Politics of Developing Areas: (eds.) Gabriel A. Almond.
6. Comparative Politics: A Developmental Approach: Gabriel A. Almond.
7. The Civic Culture: Gabriel A. Almond & Sydney Verba.
8. Political Culture and Political Development: (ed.) Lucian W. Pye.
9. Aspects of political Development: Lucian Pye.
10. Administrative Theory: Peter Self.
11. The Ecology of Public Administration: F.W. Riggs.
12. Administration in Developing Society: F.W.Riggs.
13. Bureaucratic Culture: David H.Rosenbloom& David Nachmias.
14. New Public Administration: Frank Marinni.
15. Modern Public Administration: Felix A. Nigro.

## **Course No 612: POLITICO-ADMINISTRATIVE PROCESS IN INDIA**

### **Unit: 1**

- (a) Social context of Indian Politics: Social Bases and Impact of Caste, Tribe, Religion, and Region.
- (b) Evolution and Features of Indian Administrative Process in the Colonial Period and the Post-Independence Period.

### **Unit: 2**

Electoral Politics in India: Elections, Electoral Behaviour, Electoral Reforms.

- (a) Party System in India: Role of Major National and Regional Political Parties.

### **Unit: 3**

- (a) The Policy making and Implementation Processes in India, Role of the President, the Prime Minister, the Parliament and the Bureaucracy.
- (b) Union Public Service Commission: Structure and Functions

### **Unit: 4**

- (a) The Politics of Social Change in India: Fundamental Rights and Directives Principles of State Policy and the Constitution Amendment Process.
- (b) Administrative Development in India: Development Administration vs. Administrative Development

### **Recommended Books:**

1. Kothari, Rajni; political in India.
2. Jones, W.H. Morris; Government and politics in India.
3. Brass, Paul. R; the Politics of India since Independence.
4. Palmer, Norman. D; Election and Political development in India.
5. Palmer. Norman. D; the Indian political systems.
6. Jayal, Niraj, Gopal; &Pai, Sudha (eds.); Democratic Governance in India.
7. Baxi, Upendra& Parekh, Bhikhu (eds.); Crises and Changes in Contemporary India.
8. Mitra, Subrat, K; &singh, V.B; Democracy and Social Change in India.
9. Vora, Rajendra&Palsikar, Subhas (eds.) Indian Democracy.
10. Ahmed, Imtiaz; Ghosh, P.S; & Helmut; Planning and Equality Values in Indian Society and Politics.
11. Mehera, Ajay K; Political Parties and Party Systems.
12. Weiner, Myron &Varshney, A; The Indian Paradox.

### **COURSE NO 613: RESEARCH METHODOLOGY**

#### **Unit: 1**

Application of statistical concepts/ procedures, Data, Diagrammatic representation of Data, probability, Measures of Central Tendency, Measures of Dispersion, Skewness and Kurtosis. Normal distribution: Simple correlation, multiple correlation analysis, Sampling, Simple random Sampling, Stratified random Sampling.

#### **Unit: 2**

Testing of Hypotheses tests, X<sup>2</sup> (chi-Square), t and F tests, Analysis of variance, covariance, Principle of covariance, Experimental design, Completely randomized block design, Randomized block design, One-way analysis of variance, two way analysis of variance, two way analysis of variance, follow up tests; Non parametric procedures, Writing of Research reports.

**Unit: 3**

Functional units of a computer; windows operating system; Managing files and folders, Word editing and formatting a document; Working with tables, Creating and printing a presentation, Producing a slide show, Editing and formatting worksheets; performing basic calculations; working charts; Using the Internet and the World Wide Web.

**Unit: 4**

MS Office, MS Word, MS Excel, MS Access, Statistical package for Social Science (SPSS), Fox Pro, Data Based File.

**Books Recommended:**

1. Bhattacharya, D.K., Research Methodology, Excel Books, New Delhi, 2<sup>nd</sup> Edition, 2006.
2. Kothari, C.R., Research Methodology.
3. Gupta, S.C. and Kapoor, V.K. Fundamentals of mathematical Statistics, S. Chand, New Delhi.
4. Sinha, P.K., and Sinha, Priti Computer Fundamentals, BPB Publication.
5. Corndex Computer Kit, BPB Publication.
6. Russel, A. Stultz, Learn Microsoft Office.

**Course NO 614: ESSAY:**

The Course shall contain all topics as included in course No. 611, 612 and 613.

**COURSE NO 615: BOOK REVIEW:**

Review of Books shall be undertaken on books as recommended in Course No. 611, 612 and 613 and such other books as recommended by the Teachers Council,