

API SCORE CARD FOR TEACHING POSITIONS AND OTHER POSITIONS WITH ACADEMIC GRADE PAY
PERFORMANCE BASED APPRAISAL SYSTEM (PBAS) SELF ASSESMENT PROFORMA FOR DIRECT RECRUITMENT OF TEACHERS
BASED ON THE ACADEMIC PERFORMANCE INDICATORS (API)

SECTION - A : GENERAL

POST APPLIED FOR :

1.	Name of the Applicant	
2.	Name of the Department Centre of University / College / Institute	
3.	Present Pay-band with Annual Grade Pay	
4.	Post/Annual Grade Pay applied for	
5.	Period/Years of Performance Appraisal	

SECTION - B :

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sl. No.	Nature of Activity	Maximum Score	Self-Appraisal Score	Verified API Score* (For office use)
I.1	Lectures, seminars, tutorials, practical, contact hours undertaken as percentage of lectures allotted	50		
I.2	Lectures or other teaching duties in excess of the UGC norms	10		
I.3	Preparation and Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing additional resources to students	20		
I.4	Use of participatory and innovative teaching-learning methodologies; updating of subject content, course improvement etc	20		
I.5	Examination duties (Invigilation; question paper setting, evaluation of answer scripts) as per allotment	25		
	Total Score out of 125			

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Sl. No.	Nature of Activity	Maximum Score	Self-Appraisal Score	Verified API Score* (For office use)
II.1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20		
II.2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities	15		
II.3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15		
Total Score out of 50				

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Sl. No.	Particulars (enclose details of each item in support of your claim as annexure)	Self-Appraisal Score	Verified API Score*
III.A	Research Papers Publication		
	i. Refereed Journals (15 / publication)		
	ii. Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers: (10 / publication)		
	iii. Conference proceedings as full papers, etc. (Abstracts not to be included) (10 / publication)		
III.B	Other Research Publications (books, chapters in books, other than refereed journal articles)		
	i. Text or Reference Books Published by International Publishers with an established peer review system		
	Sole Author (50 per publication).		
	Chapter in edited Book (10 per publication).		
	ii. Subject Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers		
	Sole Author (25 per publication).		
Chapter in edited Book (5 per publication).			

	iii. Subject Books by other local publishers with ISBN/ISSN numbers.		
	Sole Author (15 per publication).		
	Chapter in edited Book (3 per publication).		
	iv. Chapters contributed to edited knowledge based volumes published by International Publishers (10 / chapter).		
	v. Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories (5 / chapter).		
III.C	RESEARCH PROJECTS		
	i. Completed/Ongoing Sponsored Projects		
	Major Projects amount mobilized with Grants above Rs. 30.0 Lakhs for Sciences and Rs. 5 Lakhs for Others (20 per Project).		
	Major Projects amount mobilized with Grants above Rs.5 Lakhs up to 30 Lakhs for Sciences and Rs. 3 Lakhs up to 5 Lakhs for others (15 per Project).		
	Minor Projects amount mobilized with Grants above Rs. 50,000 up to 5 Lakhs for Sciences and Rs. 25,000 up to 3 Lakhs for others (10 per Project).		
	ii. Completed/Ongoing Sponsored Projects		
	Amount mobilized with minimum Rs. 10 Lakhs for Sciences and Rs. 2 Lakhs for Others (10 per every Rs. 10 Lakhs for Science and every 2 Lakhs per others)		
	iii. Completed quality evaluation projects (20/ each major and 10/ each minor project)		
	iv. Project outcome/ outputs		
	Patent/ Technology transfer / Product / Process (30/ each for national level output or patent and 50/ each for International level) (For Science streams)		
	Major policy document of Govt. bodies at Central and State level (30/ each for national level output or patent and 50/ each for International level) (Other than Science streams)		
III .D	RESEARCH GUIDANCE		
	M. Phil. (Degree awarded only) (3 per candidate).		
	Ph. D. (Degree awarded only) (10 per candidate).		
	Ph. D. Thesis submitted (7 per candidate).		

III.E	TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS		
	i. Refresher courses, Methodology workshops, Training, Teaching-Learning- Evaluation Technology Programmes, Soft Skills Development Programmes, Faculty Development Programmes (Maximum 30 points)		
		Duration two weeks or more (20 / each).	
		Duration one week (10 / each).	
	ii. Participation and Presentation of research papers (oral/poster) in Conferences/ Seminars/ workshops etc. [If a paper presented is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e) (ii)).		
		a) International conference (10 / each).	
		b) National (7.5 / each).	
		c) Regional/State level (5 / each).	
		d) Local - University/college level (3 / each)	
	iii. Invited lectures or presentations for Conferences/Symposia		
		a) International Level (10 / each)	
		b) National Level (5 / each)	

Certified that the scores mentioned under all categories above are true and are supported by documentary evidences.

Signature of the Applicant with designation

Place :

Date :

- Note: 1.** Candidates are required to provide complete list of publications (in refereed journals, recognized and reputable journals and periodicals mentioning names of all authors, ISSN/ISBN numbers of journals and year of publications), list of seminar/ symposia/ conference/ workshop/ refresher course/ faculty/ skill development programmes etc organized and attended, list of completed/on-going research and consultancy projects with amount and funding agency, list of Patent/Technology transfer/ Product/Process/Major Policy document of Govt. Bodies at Central/State level, list of M. Phil and PhD supervised, list of honours/awards/recognitions. Information given in the form need not be repeated.
- 2.** Candidates are required enclose documentary evidence in favour of items mentioned at Note 1 above.
- 3.** Parameters listed in table of Category III shall have the capping as amended by UGC vide letter No. F./-2/2009 (EC/PS) V(I) Vol. II Dated 13 June 2013.

**Countersigned by
HOD/Principal/Dean/Director**

Place :

Date :